



## **RETIREE FLEXIBLE SPENDING PROGRAM**

The Indiana State Personnel Department received your initial application indicating your intent to participate in the Retiree Flexible Spending Program (RFSP).

In order to confirm or change your initial selection(s), the enclosed Open Enrollment / Confirmation form must be completed and returned to the State Personnel Department by Friday, December 19, 2003.

Even if you do not wish to make changes in your initial RFSP options, you still must complete the RFSP Open Enrollment / Confirmation form. To finalize enrollment in the RFSP, you **MUST** return the form.

If this form is not returned, your initial choice will be applied.

Also please note that all monies allocated for your RFSP account are subject to normal tax deductions prior to being disbursed in January 2004.

Please mail the application to:

Indiana State Personnel Department  
Attn: Benefits Division  
402 West Washington Street, Room W-161  
Indianapolis, IN 46204